

Tuition Fee Policy

TUITION FEE POLICY

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Revision History

Revision No.	Revision Date	Section No.	Remarks
1.0	August, 2022		New Document
2.0	August, 2025	All Sections	Updated

Dissemination

Through OU Student Support Service Portal and website to all OU students and staff.

Internal Control and Validation

To ensure compliance with this policy and procedure:

- The Dean, Academic Affairs is responsible for the implementation.
- The Academic Registry maintains control and compliance.

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1.1. Policy Objective

- 1.1.1. Oryx University (OU) provides students who are considering joining a programme for their studies to better plan their finances.
- 1.1.2. It is a student's obligation to decide at the beginning of a programme of study how the tuition fees is paid, as stated in the acceptance letter.
- 1.1.3. The University reserves the right to apply sanctions to those students who persistently refuse or fail to pay tuition fees in accordance with the standard payment schedule.
- 1.1.4. Such sanctions may include the withdrawal of library lending facilities, the removal of access to Information Communications and Technology services, the withholding of final grades from going to the official Board of Examiners, transcripts, and ultimately withdrawal from your programme of study.

1.2. Domain of Implementation

- 1.2.1. Any student with outstanding tuition fee to the University is not enrolled for the next year of their programme of study, or any new programme, until the outstanding dues have been paid in full, or a repayment schedule that is satisfactory to the University has been agreed upon.
- 1.2.2. Students with outstanding dues at the end of their programme of study are not allowed to attend the graduation ceremony, and certification be withheld until said dues are paid in full.
- 1.2.3. The University reserves the right to pursue outstanding tuition fees via debt collection agencies and may use legal proceedings in severe cases.

1.3. Definitions

<i>Payment Plan</i>	Schedule for payment of tuition fees per academic year for the total duration of study of the programme.
<i>Academic Year</i>	The total set of semesters in a single year of study as planned for delivery of programme.
<i>Tuition Fees</i>	Money payable to educational institutes for their services including admission, registration, facilities, and amenities fees.

1.4. Abbreviations

OU	Oryx University
LJMU	Liverpool John Moores University
SP	Study Periods
RPL	Recognition of Prior Learning

1.5. Tuition Fee

- 1.5.1. When a candidate shows interest in the given programme, they should register by paying the registration fees [one time] and making the first deposit of their expected tuition fees prior to the commencement of their studies.
- 1.5.2. The candidate is then registered with the University and enrolled as a student on the respective programme. However, the registered student must make the tuition fee payment that they are required to pay for the Academic Year before they are enrolled to study the programme modules at OU with access to the lectures and facilities.
- 1.5.3. OU expects all students to pay their annual tuition fee in advance as a condition to enroll a student in the modules taught in the academic year.
- 1.5.4. Students joining an undergraduate or postgraduate programme apply for a payment plan if they are facing financial difficulties in paying the annual fees in full in advance.

- 1.5.5. If students wish to apply for such payment arrangement, they must submit the request in writing to the Revenue Assurance Team with relevant and valid reasons and supporting documents.
- 1.5.6. Any fee-related request to be considered by the Revenue Assurance Team of OU and if the claim is accepted the respective students to be informed of the approved payment plan.
- 1.5.7. The students who are approved for a payment plan are required to sign a payment plan contract that stipulates breakdown of the approved payment plan and the expected payment dates.
- 1.5.8. It is the student's sole responsibility to adhere to the contractual payment plan terms and payment dates. Failing to do so automatically voids the approved payment plan and the total outstanding amount becomes due immediately.
- 1.5.9. OU does not encourage or have any relaxation for the nonpayment of scheduled tuition fees. Students should strictly adhere to their payment plan and pay their dues.
- 1.5.10. OU is not obligated to offer a payment plan to any student and any payment plan offered to a student can be canceled and void at any time at the sole discretion of OU without prior notice.

1.6. Undergraduate – Programme

- 1.6.1. The tuition fees for undergraduate programme (UG) are calculated by the number of credits as applicable for the chosen programme.
- 1.6.2. The UG fees annually have to be paid prior to commencement of studies at the start of each academic year of the programme in order for successful enrolment.

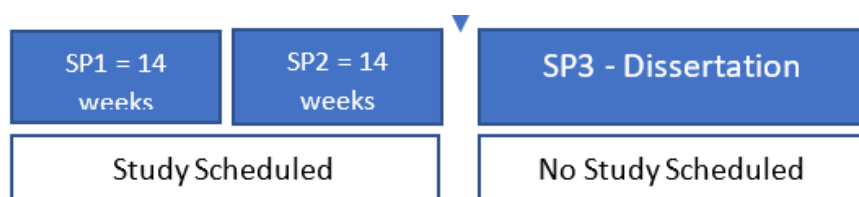
1.7. Undergraduate Programme – Recognition of Prior Learning

- 1.7.1. The tuition fees for undergraduate programme are calculated based on the number of credits as applicable for the chosen programme post the RPL evaluation.
- 1.7.2. The UG fees annually have to be paid prior to commencement of studies at the start of

each academic year of the programme in order for successful enrolment.

1.8. Post Graduate Programme

- 1.8.1. The tuition fees for postgraduates are calculated by the number of credits as applicable for the chosen programme.
- 1.8.2. Postgraduate students are expected to study during each of the semesters in an academic year, attending lectures on campus (despite the programme being conducted over 3 Study Periods (SP) with the 3rd SP being dedicated to dissertation work).
- 1.8.3. Postgraduate students' fees have to be charged and should be completed before the official programme start date for the given academic year i.e., settle all their financial obligations before the start of their scheduled study weeks. As shown below:



1.10. Advice and Information

- 1.10.1. OU Academic Registry Team can provide guidance, advice, and information about Tuition Fee, and details relating to the complete fee structure.
- 1.10.2. Students can seek information from their advisor or contact the Academic Registry via telephone numbers +974 4021 0000 or via email at registry@oryx.edu.qa.
- 1.10.3. The figures indicated here within the policy are for example. They are not exact reflection. These figures are subject to change at the discretion of the management of OU.